



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2019-11-06 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request
<input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda
<input checked="" type="radio"/> Yes <input type="radio"/> No

ITEM No.:
EE-16.

TITLE:
Recommendation to Approve First Renewal and Additional Spending Authority - 17-040B – Diplomas, Certificates of Completion, and Diploma Covers

REQUESTED ACTION:
Approve the first renewal and additional spending authority for the above Invitation to Bid (ITB). Contract Term: January 1, 2017 through December 31, 2020, 3 Years; User Department: School Counseling & BRACE Advisement; Additional Requested Amount: \$65,000; Awarded Amount: \$182,000; New Award Amount: \$247,000; Awarded Vendor(s): Herf Jones, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
The purpose of this Bid is to provide printed Diplomas and Certificates of Completion to various high schools and educational centers within Broward County, Florida. The vendor will provide Diplomas and/or Certificates of Completion upon notification from schools and centers with required student information. A copy of the bid documents are available online at:
http://www.broward.k12.fl.us/supply/agenda/ITB_17-040B_PrintedDiplomasandCertificatesofCompletion.pdf

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Safe & Supportive Environment
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$65,000. The contract award amount was \$182,000. The request is to increase the spending authority by \$65,000 bringing the new contract value to \$247,000. The funding source will come from existing approved school/center operating budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Financial Analysis Worksheet (3) Original Executed Documents (4) Renewal Letter (5) Survey

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Ralph A. Aiello	Phone: 754-321-1675
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature
Maurice Woods
10/29/2019, 10:09:25 AM

Approved In Open Board Meeting On: **NOV 06 2019**
By: *Heather P. Burkwood*

School Board Chair